



# Spring AY2023 Workshops

Graduate Writing Center and Dudley Knox Library



**Registration is required for each session via [WOnline](#)**

All times shown are in Pacific Time

**LOCATIONS:** Find room locations for on-campus and hybrid sessions on the [GWC website](#)

**ZOOM LOGINS:** Logins and passwords for Zoom and hybrid sessions are available [online](#)

## MARCH – APRIL 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	28	29	30	31	1
	12:00 Library Quick Start, <i>Zoom</i>	12:00 Thesis Quick Start, <i>Zoom</i>  13:00 Note-Taking and Time Management, <i>on campus only</i>		10:00 Zotero, <i>Zoom</i>  14:00 Strategic Reading I, <i>on campus only</i>	10:00 Understanding Paper Types, <i>Zoom</i>  11:30 Interpreting Prompts, <i>Zoom</i>
3	4	5	6	7	8
	12:00 Strategic Reading I, <i>hybrid</i>	10:00 Critical Thinking in Review, <i>hybrid</i>	10:00 Writing Persuasively, <i>hybrid</i>  15:00 Grammar, <i>hybrid</i>	10:00 What (Nearly) Every Academic Paper Needs, <i>Zoom</i>	
10	11	12	13	14	15
	12:00 Thesis Quick Start, <i>Zoom</i>  15:00 Technical Writing, <i>hybrid</i>	10:00 Executive Summaries, <i>hybrid</i>	16:00 Strategic Reading for STEM, <i>hybrid</i>	10:00 Zotero, <i>Zoom</i>  16:00 LaTeX Crash Course, <i>Zoom</i>	10:00 Punctuation, <i>Zoom</i>  12:30 Paraphrasing and Quoting, <i>Zoom</i>
17	18	19	20	21	22
	13:00 Debating with Your Sources, <i>hybrid</i>		11:00 Research Questions, <i>on campus only</i>	10:00 Strategic Reading II, <i>Zoom</i>  12:00 Clarity and Concision, <i>Zoom</i>	10:00 Strategic Reading I, <i>Zoom</i>  13:00 Organization, <i>Zoom</i>

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Hybrid sessions held in the library and [on Zoom](#)

Want more info? <https://nps.edu/gwc>

Questions? [writingcenter@nps.edu](mailto:writingcenter@nps.edu)

# Workshop Descriptions & Details

Registration is required for each session via [WCOOnline](#)

Find Zoom logins on the [GWC website](#)

All times shown are in Pacific Time



## GRAD SCHOOL SURVIVAL

### ***What (Nearly) Every Academic Paper Needs*** Lauren Callihan<sup>^</sup>

- Friday, April 7, 1000–1100..... Zoom

What are the common elements of academic papers at NPS? What do professors *expect*? Learn how the building blocks of academic papers fit together, making your papers more readable, complete, and academic. In this overview, you'll learn about intros, conclusions, thesis statements, roadmaps, research questions, hypotheses, abstracts, citation styles, NPS resources, and more!

### ***Mastering Note-Taking and Time Management*** Cheryldee Huddleston<sup>^</sup>

- Wednesday, March 29, 1300–1430.....DKL 138

You take notes and learn the subject matter, so why is it so difficult to communicate your knowledge during tests? And where does all the time go? A few key strategies can make all the difference. This workshop will provide you with techniques and step-by-step methods for studying effectively, taking useful notes, preparing for exams, and performing better during tests.

### ***Understanding Paper Types*** Chloe Woida<sup>^</sup>

- Saturday, April 1, 1000–1100.....Zoom

How is a response paper different from a reflective essay? How should you structure a policy analysis vs. a proposal? What's the difference between an argumentative and persuasive essay? Learn how to adapt the introduction, context, content, and conclusion to common paper types.

### ***Interpreting Prompts*** Chloe Woida<sup>^</sup>

- Saturday, April 1, 1130–1230.....Zoom

You just received a paper assignment, but you can't figure out how to structure the paper you're supposed to write. Sound familiar? Learn strategies for decoding and understanding instructors' prompts, unpacking what key words mean, and identifying core tasks.

### ***Strategic Reading, Level I*** Michelle Morneau<sup>^</sup>

- Friday, March 31, 1400–1530.....ME Auditorium
- Tuesday, April 4, 1200–1330.....DKL 151/Zoom
- Saturday, April 22, 1000–1130.....Zoom

So much reading, so little time! Learn Dr. Zach Shore's method of reading for argument at the graduate level, tailored to social science and business fields. Dr. Shore's "search and destroy" technique allows you to synthesize an author's arguments efficiently. Level I teaches the "search" half—how to quickly extract an author's thesis and structure from an academic article. This method takes time to perfect, but the payoff is high in terms of comprehension and time saved. *Also, be sure to check out Strategic Reading Level II, which offers techniques for analyzing sources' arguments.*

### ***Strategic Reading for STEM*** Michelle Morneau<sup>^</sup>

- Thursday, April 13, 1600–1730.....DKL 151/Zoom

So much reading, so little time! Learn Dr. Zach Shore's method of reading for argument at the graduate level, tailored to STEM fields. Dr. Shore's "search and destroy" technique allows you to synthesize an author's arguments efficiently. This workshop teaches the "search" half—how to quickly extract an author's thesis and structure from an academic article. This method takes time to perfect, but the payoff is high in terms of comprehension and time saved. *Also, be sure to check out Strategic Reading Level II, which offers techniques for analyzing sources' arguments.*

### ***Technical Writing*** Jasmine Mally<sup>^</sup>

- Tuesday, April 11, 1500–1630.....DKL 151/Zoom

Are you more comfortable solving equations than drafting sentences? Come focus on the precise skills you need to write clear technical reports and theses. In this workshop, we will dissect a well-written report, decide what makes it effective, identify steps you can use to emulate its features, and review editing and proofreading strategies appropriate for technical writing.

<sup>^</sup>contractor

## RESEARCH AND CITATION

### *Citation Management with Zotero*

Glen Koué

- Friday, March 31, 1000–1150..... Zoom
- Friday, April 14, 1000–1150..... Zoom

Learn how to use Zotero, a free tool that you can use to centrally collect, manage, and format your references in APA, Chicago, IEEE, and other citation styles. We will also show you how to use Zotero’s Word plug-in to cite while you write your papers or thesis. This workshop is “hands-on,” so bring your own laptop! Workshop size is limited; **registration at least 24 hours in advance is required.**

After registering, you will receive an email with installation and setup instructions, which you will need to complete prior to the class.

### *Paraphrasing and Quoting Like a Pro*

Chloe Woida<sup>^</sup>

- Saturday, April 15, 1230–1400..... Zoom

You’ve all heard what you *shouldn’t* be doing: don’t violate the Honor Code, don’t plagiarize, don’t forget the rules of academic integrity. This workshop focuses on what *to* do to avoid these serious problems. We give you the skills to confidently incorporate others’ words, ideas, analyses, models, and images into your own writing. You will gain experience summarizing, paraphrasing, and incorporating quotations from source material.

### *Library Quick Start*

Glen Koué

- Tuesday, March 28, 1200–1250..... Zoom
- Wednesday, April 12, 1200–1250..... Zoom

Develop your research skills and learn how to use the library search, library databases, research guides, Google Scholar, and more!

### *Debating with Your Sources: They Say/I Say*

Cheryldee Huddleston<sup>^</sup>

- Tuesday, April 18, 1300–1430..... DKL 151/Zoom

Do your academic readings make you feel like an outsider? Don’t remain an unheard voice in the wilderness: learn how to construct your paper as a “conversation with others.” In this workshop, inspired by the book *They Say/I Say*, you will learn the methods that scholars use to engage in larger debates. Your readers will understand you better, and you will stand on equal footing with the writers in your field.

### *LaTeX Crash Course for Student Research*

Douglas Van Bossuyt, Britta Hale, & Dan Eisenberg

- Friday, April 14, 1600–1700 ..... Zoom

Does your professor want you to use LaTeX to write your thesis or dissertation? Are you passionate about beautifully formatted equations? Do you want to leave the formatting woes of Microsoft Word behind for a brighter tomorrow with LaTeX? If you answered yes to these questions or are just curious about LaTeX, please join us for a LaTeX crash course that will introduce you to using LaTeX to write your thesis or dissertation. In one hour we will introduce you to the fundamentals of LaTeX so that you are equipped with the skills needed to start using LaTeX immediately.

## PLANNING AND ORGANIZATION

### *Organization: The Secret to Academic Writing*

Matt Norton<sup>^</sup>

- Saturday, April 22, 1300–1430..... Zoom

Academic, or research-based, writing is distinct from other forms of writing: our primary purpose is to describe knowledge, which, at the graduate level, is most likely to address the logical connections between ideas—a task that calls for *structured* writing. This workshop introduces basic techniques that produce readable papers—comprehensive introductions, topic sentences, and embedding structure in language—and effective tools for composition. You will learn a systematic process for learning and writing that will focus your effort where it counts the most.

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## CRITICAL THINKING

### ***Strategic Reading, Level II: Critiquing a Text*** Betsy Wallace<sup>^</sup>

• Friday, April 21, 1000–1130..... Zoom

Level II teaches the “destroy” half of Dr. Zach Shore’s “search and destroy” technique. This workshop prepares you for class discussions, argument papers, thesis writing, and more. Learn how to examine a text for its strengths and weaknesses. Identify how authors build and support their arguments, then develop your own critical response by evaluating empirical and logical evidence. *Strategic Reading, Level I recommended, but not required.*

### ***Writing Persuasively: Logic, Evidence and Style*** Daniel Lehnherr<sup>^</sup>

• Thursday, April 6, 1000–1130.....DKL 151/Zoom

Arguments are central to writing at the grad school level, and this workshop exposes the expert moves behind stealthy persuasion. You will learn how to logically organize a strong central argument, incorporate evidence, anticipate counterarguments, remedy any gaps in your defense, and ultimately convince your readers to trust your conclusions.

### ***Critical Thinking in Review*** Alison Scharmota<sup>^</sup>

• Wednesday, April 5, 1000–1130..... DKL 151/Zoom

Imagine a conversation among all the scholars who have contributed to your research topic. Assessing the strengths, weaknesses, agreements, and disagreements of their combined wisdom is the essence of a literature review. Using the Just War Theory, this workshop presents two examples of capturing the “conversation” and helps you identify the differences between review and critical analysis. Through guided discussion, you will be better equipped to understand and write literature reviews.

## MECHANICS, GRAMMAR, AND STYLE

### ***Writing Essentials: Grammar*** Jasmine Mally<sup>^</sup>

• Thursday, April 6, 1500–1630..... DKL 151/Zoom

Review examples of common grammar errors students make in their writing. The common topics covered include subject-verb agreement, use of relative clauses, connecting and punctuating clauses, pronoun-antecedent agreement, and spotting and changing passive voice to active. You’ll first learn the rule to avoid or fix these errors, then practice it in a hands-on activity.

### ***Writing Essentials: Punctuation*** Michael Thomas<sup>^</sup>

• Saturday, April 15, 1000–1130..... Zoom

Small symbols with great power, punctuation marks can do it all—connect ideas, convey tone, clarify meaning. Used incorrectly, however, they can undermine your writing, confuse readers, and diminish confidence in your work. In this workshop, we cover the most common punctuation marks in graduate writing. Examples, quizzes, and explanations ensure that you leave with a solid grasp of everything from em dashes to Oxford commas—including that most mysterious mark of all, the semicolon.

### ***Writing Essentials: Clarity and Concision*** Alison Scharmota<sup>^</sup>

• Friday, April 21, 1200–1330..... Zoom

This workshop teaches you how to strip away the fluff and get to the BLUF! Clarity and concision techniques can transform an overly complicated draft into a cleanly written final version. Learn to pare down your writing to only essential words and ideas—considered a core goal at the graduate and professional levels of writing.

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## THESIS WRITING

### ***Constructing Research Questions*** Sandra Leavitt

- Thursday, April 20, 1100–1230.....DKL Design Space

Constructing a clear, workable research question is the most important task for any paper. An overly broad question becomes mission impossible, while an excessively narrow question won't fill the pages. Learn strategies for crafting answerable, interesting questions to keep you motivated and your reader engaged. You will be better prepared to analyze assignments and write questions to get what you need from subordinates.

### ***Thesis Quick Start*** Glen Koué

- Wednesday, March 29, 1200–1250.....Zoom
- Tuesday, April 11, 1200–1250..... Zoom

Is it time to begin your thesis? Not sure how to start? This workshop will cover academic research and writing in general, as well as the specifics of the NPS thesis process. Learn how to navigate the process and launch your thesis with confidence.

### ***Professional Executive Summaries*** Colette O'Connor<sup>^</sup>

- Wednesday, April 12, 1000–1100.....DKL 151/Zoom

The quality of your executive summaries influences how others perceive you and your research. Executive summaries publicize your work, provide busy decision makers with actionable information, and generate readers for your research. Learn how to prioritize and organize essential information, avoid jargon, write more powerfully and persuasively, and navigate this specific form's rules. By examining excerpts, we will identify best practices and apply those lessons to summarizing research in different fields.

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## Workshops by Date



Day	Date	Workshop	Time	Instructor	Room
Tuesday	3/28	Library Quick Start	1200–1250	Koué	Zoom
Wednesday	3/29	Thesis Quick Start	1200–1250	Koué	Zoom
Wednesday	3/29	Mastering Note-Taking and Time Management	1300–1430	Huddleston <sup>^</sup>	DKL 138
Friday	3/31	Citation Management with Zotero	1000–1150	Koué	Zoom
Friday	3/31	Strategic Reading I: Social Science and Business	1400–1530	Morneau <sup>^</sup>	ME Aud
Saturday	4/1	Understanding Paper Types	1000–1100	Woida <sup>^</sup>	Zoom
Saturday	4/1	Interpreting Prompts	1130–1230	Woida <sup>^</sup>	Zoom
Tuesday	4/4	Strategic Reading I: Social Science and Business	1200–1330	Morneau <sup>^</sup>	DKL 151*
Wednesday	4/5	Critical Thinking in Review	1000–1130	Scharmota <sup>^</sup>	DKL 151*
Thursday	4/6	Writing Persuasively: Logic, Evidence & Style	1000–1130	Lehnherr <sup>^</sup>	DKL 151*
Thursday	4/6	Writing Essentials: Grammar	1500–1630	Mally <sup>^</sup>	DKL 151*
Friday	4/7	What (Nearly) Every Academic Paper Needs	1000–1100	Callihan <sup>^</sup>	Zoom
Tuesday	4/11	Thesis Quick Start	1200–1250	Koué	Zoom
Tuesday	4/11	Technical Writing	1500–1630	Mally <sup>^</sup>	DKL 151*
Wednesday	4/12	Professional Executive Summaries	1000–1100	O'Connor <sup>^</sup>	DKL 151*
Wednesday	4/12	Library Quick Start	1200–1250	Koué	Zoom
Thursday	4/13	Strategic Reading for STEM	1600–1730	Morneau <sup>^</sup>	DKL 151*
Friday	4/14	Citation Management with Zotero	1000–1150	Koué	Zoom
Friday	4/14	LaTeX Crash Course for Student Research	1600–1700	Van Bossuyt, Hale, Eisenberg	Zoom
Saturday	4/15	Writing Essentials: Punctuation	1000–1130	Thomas <sup>^</sup>	Zoom
Saturday	4/15	Paraphrasing and Quoting Like a Pro	1230–1400	Woida <sup>^</sup>	Zoom
Tuesday	4/18	Debating with Your Sources: <i>They Say/I Say</i>	1300–1430	Huddleston <sup>^</sup>	DKL 151*
Thursday	4/20	Constructing Research Questions	1100–1230	Leavitt	DKL Design Space
Friday	4/21	Strategic Reading II: Critiquing a Text	1000–1130	Wallace <sup>^</sup>	Zoom
Friday	4/21	Writing Essentials: Clarity and Concision	1200–1330	Scharmota <sup>^</sup>	Zoom
Saturday	4/22	Strategic Reading I: Social Science and Business	1000–1130	Morneau <sup>^</sup>	Zoom
Saturday	4/22	Organization: The Secret to Academic Writing	1300–1430	Norton <sup>^</sup>	Zoom

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